

*Minutes approved on 3-7-14  
Charles Klueber, Clerk*

**Town of Wareham  
Capital Planning Committee  
54 Marion Road Wareham Ma. 02571  
508-291-3100 - fax 508-291-3116**

**Committee Members:**

**Derek Sullivan - Town Administrator  
David Heard - Finance Committee  
Charles Klueber - Planning Board / Clerk  
Vacant - at large Member  
Sandra Slavin - at large Member  
James Giberti - Chair / at large Member  
Judy Lauzon - Town Accountant  
Alan Slavin - Selectman Liaison**

**Capital Planning Committee Meeting Minutes 02/28/2014**

**Present: J. Gibereti, C. Klueber, S. Slavin**

**Absent: D. Sullivan, J. Lauzon, D. Heard**

**Guests: A. Slavin**

**Meeting called to order @ 09:07 A.M. by J. Giberti**

**Members discussed Article#5, by D. Sullivan, that will serve as a "placeholder" for Capital Expenditures at the Spring T.M.**

**A discussion was held on the status of study that included issues of ownership & title of the area around and including Parker Mills Dam. This report, we were told, was received by Town Administrator Sullivan recently. A. Slavin explained that the ownership is shared between the Town of Wareham & the A.D. Makepeace Company. The title search, of this area, has not been totally completed yet. R. Bowen is reportably working on this title search. S. Slavin noted that CPC has authorized \$10K for this survey.**

Members were made aware that Nstar was to work on a project aimed at reducing the Towns energy costs by reviewing all Town Buildings and the upgrading of equipment to allow major savings on the Towns energy costs. The "projected" cost of this project is 350K and committee members agreed that this item should be placed in our "5-Year Capital Plan" under Town Facilities.

A discussion was held on Article#14 that proposes improvements, embellishment or enlargement of Town Cemeteries. It was noted that 90K had been proposed for a "building @ Center Cemetery. It was suggested to have Mr. Menard come before our committee to explain this project.

J. Lauzon arrived at our meeting @ 09:40 A.M. from attending another meeting.

S. Slavin asked J. Lauzon why no money has been used, by the Town, to digitize its records from the 50K given, by CPC, to work on this project. Judy noted that she had just heard of this project and its funds recently.

S. Slavin to update "5-Yr. Plan" with Energy Project and Cemetery Project

Committee discussed our committee's list of "Suggestions For Town" Dated 7 Feb 2014. (copy attached) with A. Slavin. He noted that many of these suggestions were presently under consideration by the T.A. and B.O.S.

Next Meeting was set for 03/07/2014 @ 09:00 A.M.

Motion to adjourn @ 09:57 A.M. by C. Klueber 2nd. S. Slavin VOTE: 4-0-0

## SUGGESTIONS FOR TOWN

FROM: CAPITAL PLANNING 7 FEB 2014

1. CONSOLIDATE ALL VEHICLE MAINTANENCE W/IN THE MUNICIPAL MAINTANENCE FACILITY. INCLUDING SCHOOL BUSES. Reduce duplication of space and equipment for maintaining vehicles and allow for more efficient use of personnel.
2. TRANSFER SCHOOL BUS BARN TO HARBORMASTER FOR STORAGE. Eliminate need for additional storage facility for boats and equipment.
3. ALL TOWN PROPERTY PLOWING TO BE HANDLED BY MUNICIPAL MAINT. INCLUDING SCHOOLS. Reduce need for Schools to have own vehicle for this purpose.
4. CONSOLIDATE ALL FUEL DEPOTS TO MUNICIPAL MAINT. Reduce potential for fuel spills/contamination, provide better control on usage. Possible to include Districts within this.
5. SET UP "MOTOR POOL" FOR TOWN HALL VEHICLES. Reduce need for individual vehicles.
6. REVIEW ALL BUILDINGS AND EQUIPMENT AND DETERMINE ANY EXCESS THAT COULD BE SOLD OR REPOURPOSED W/OUT HAVING TO ACQUIRE NEW.

Priority Items 2015

IT

UPS Power supply \$11,000

Phone System 26,000

MUNICIPAL MAINT.

Truck 3500W W/ plow 65,000

Video Surveillance 30,000

Fuel Pumps 100,000

POLICE

Radios 59,000

Cruisers (100) 416,000

Generator 54,000

SCHOOL

Chair Lift 65,000

HS roof 1,200,000

TOTAL \$2,026,000